

Organised By:



Indian Pharmaceutical  
Congress Association

Hosted By



Association of Pharmaceutical  
Teachers of India (APTI)



# Oral Presentation Guidelines and Best Scientific Practices

**19 20 21 DECEMBER 2025**

Bengaluru International Exhibition Centre, Bengaluru, India

**Theme**

**AI & TECHNOLOGY IN PHARMA:  
EDUCATE, INNOVATE, EMPOWER**

**FEDERATING ASSOCIATIONS**



**EDUCATIONAL EXPO PARTNER**



**EXHIBITION PARTNER**



## Highlights

**10,000+ sqm.**  
Exhibition Area

**10,000+**  
Visitors

**300+**  
Exhibitors

**15+**  
Countries



[www.74ipc.com](http://www.74ipc.com)





# 74<sup>th</sup> Indian Pharmaceutical Congress

19 20 21 DECEMBER 2025 || BIEC, Bengaluru, India



## ABOUT IPCA

- A federation of five national pharmaceutical associations as its constituents - IPCA is the apex body representing the Indian Pharmacists working in various capacities, viz, Community Pharmacists, Hospital Pharmacists, in Industry (in Production, R&D, Quality Assurance Marketing, Regulatory Affairs) Academics and other disciplines and areas of work.
- IPCA has more than 20,000 pharmacists as its members: The Indian Pharmaceutical Association - IPA, The Indian Pharmacy Graduates Association-IPGA, The Indian Hospitals Pharmacist Association-IHPA, The Association of Pharmaceutical Teachers of India - APTI and The All India Drugs Control Officers Confederation - AIDCOC.
- The first Indian Pharmaceutical Congress (IPC) was organized at Kolkata in December 1948 with Prof. M.L. Shroff as its President. Thereafter, each year the IPC has been organized successfully. The professionals elected to preside over the IPC and IPCA for these years have been people of great eminence in their fields. The Presidents have been personalities mainly from the Drug Industry, Pharmaceutical R&D, Pharmacy Education and Drugs Regulatory Affairs. Intelligent and appropriate expression has been given by each of the Presidents to particular issues and fields giving prime importance to the theme statement provided by each of them for their respective IPC and IPCA.

## The Objectives

- To bring together Academicians, Scientists, Industrialists, Regulators and experts from different parts of the country to exchange knowledge and ideas.
- To provide an in-depth analysis of role of Pharmacist in Health care system and update the knowledge of the participants from academic/research arena.
- To enhance the focus on Education using latest technology and teachers training.







# 74<sup>th</sup> Indian Pharmaceutical Congress

19 20 21 DECEMBER 2025 || BIEC, Bengaluru, India



## Oral Presentation Guidelines

### 1. Presentation Time:

- Each oral presentation is allotted 5 minutes, with an additional 1-minute grace period.
- Following the presentation, a Q&A session will be conducted. Please ensure you leave time for at least one or two questions from the audience.

### 2. PowerPoint Submission:

- Presenters must submit their Power Point presentation to the 74<sup>th</sup> IPC Scientific Committee by 30<sup>th</sup> November 2025.
- Send your presentations via email to [ssc74ipc@gmail.com](mailto:ssc74ipc@gmail.com). Early submission is essential to ensure timely organization and smooth conduct of the event.
- Please ensure that the file is in .pptx or .pdf format to avoid compatibility issues.
- File Name Should have your Presentation Code only.

### 3. Slide Resolution:

- Use the following resolution to ensure your presentation appears crisp and clear:
  - **Standard Resolution:** 1920 x 1080 pixels (16:9 aspect ratio) – this is ideal for most modern display screens.
  - **Lower Resolution (Safe Option):** 1280 x 720 pixels (16:9 aspect ratio) – this is acceptable if you need a smaller file size but still want to maintain visual quality.
- Avoid using resolutions lower than 1280 x 720 pixels, as it may compromise clarity, especially on larger screens.

### 4. Number of Slides:

- Given the short presentation time, your PowerPoint should be limited to a maximum of 5 slides. This helps ensure you stay within the time limit and present the most important information clearly and concisely.





## 5. Presentation Structure:

- **Title Slide:** Include your presentation title, and Presentation code, and 74<sup>th</sup> IPC Logo.

NOTE: Do not disclose your affiliation or contact details on Title slide

- **Introduction (30 seconds):** Briefly overview your research or topic. Clearly state the research question or objective.
- **Methods (1-1.5 minutes):** Provide a succinct summary of the methods or approach taken.
- **Results (2 minutes):** Highlight key findings using visual aids such as graphs, tables, and charts.
- **Conclusion (1 minute):** Summarize the implications of your findings and their relevance to the field.
- **Q&A Session (2-3 minutes):** Be prepared for audience questions immediately following your presentation.

## 6. PowerPoint Design:

- **Slide Limit:** Ensure your presentation is limited to 5 slides given the short presentation time.
- **Font Size:** Use a minimum font size of 24 pt for body text and 32 pt for titles, ensuring readability from the back of the room.
- **Font Style:** Use clear and professional fonts like Arial, Calibri, or Helvetica.
- **Slide Content:** Use minimal text on each slide. Aim for bullet points or short statements, with relevant visual elements such as images, charts, or tables.
- **Color Scheme:** Choose a high-contrast color scheme (dark text on light background or vice versa) for easy readability.
- **Visuals:** Use high-quality images and graphs that are directly relevant to your research. Ensure all figures are properly labeled.





# 74<sup>th</sup> Indian Pharmaceutical Congress

**19 20 21 DECEMBER 2025** || BIEC, Bengaluru, India



## 6. Technical Preparation:

- Check the audio-visual equipment before your session. Ensure your slides display correctly, and that any embedded media (if used) functions as expected.
- Keep a backup of your presentation on a USB drive or cloud storage in case of technical issues.

## 7. Respect for Other Presenters:

- Be mindful of the schedule. Finish your presentation on time to allow the next presenter to start without delay.
- Stay for the entire session, showing support for your fellow presenters.

**Note: Negative marking will be applied to candidates who exceed the allotted time limit.**

## Submission Deadline:

Please note that all PowerPoint presentations must be submitted to the 74<sup>th</sup> IPC Scientific Committee by **30<sup>th</sup> November 2025**. Late submissions may affect the event's schedule, so we kindly ask for your cooperation in ensuring the timely submission of your materials. Send your presentation to **ssc74ipc@gmail.com**

By following these oral presentation guidelines and best scientific practices, you can deliver a successful and impactful presentation at 74<sup>th</sup> Indian Pharmaceutical Congress, Bengaluru.  
Thank you for your participation and we look forward to seeing your presentations.

If you have any further questions, feel free to contact the 74<sup>th</sup> IPC Scientific Committee.



[www.74ipc.com](http://www.74ipc.com)





**74<sup>th</sup> Indian Pharmaceutical Congress**  
**19 20 21 DECEMBER 2025** || BIEC, Bengaluru, India



## **APTI MISSION**

***Our mission is to be the premier national platform for addressing all issues related to pharmacy teaching and education in India.***



**Venue:**  
**Bengaluru International Exhibition Center, Bengaluru**



**[www.74ipc.com](http://www.74ipc.com)**